

3.

DRIVER QUALIFICATION CARDS

Take the queue number

- With pre-registration: click "For pre-registered 1. users/customers" and enter the identification code
 - Without pre-registration: click on "Driver qualification cards"



2. Wait your queue number and approach the employee



Submit the documents:

- an identity document
 - a driving licence issued in a foreign country
 - an international driving permit, if the national driving licence does not meet the requirements of the Geneva or Vienna Convention.



Take a picture

- 4. • In the photo booth, enter the application number that you will receive from the employee
 - Take a photo and sign



Return to the employee

- Choose where you want to pick up the document: 5.
 - parcel self-service terminal
 - delivered by courier to the specified address
 - in the "Regitra" office



Pay for the service

6. 17.33 €.



Wait for driver qualification card to be produced **7**.

Up to 15 working days



Collect the document 8.





Driver qualification card (DQC)

1. Who are driver DQC cards issued to?

The driver qualification card is issued to drivers who have the qualification of drivers of C1, C1E, C, CE, D1, D1E, D, DE categories of motor vehicles, their combinations with trailers to transport goods or passengers for commercial purposes, if there is no possibility of a harmonized European Union code (95) recorded on the driving licence

2. In which countries are DQC valid?

In the Member States of the European Union and the European Economic Area

3. What documents are required when applying for a DQC?

- a valid identity document (a passport of a foreign national or an equivalent travel document intended for travel to a foreign country and recognised in the Republic of Lithuania)
- a driving licence issued in a foreign country
- an international driving permit if the national driving licence does not comply with the Geneva or Vienna Conventions
- additionally, a photograph and a specimen signature will be required at the Regitra unit
- Before ordering a driver qualification card, the driver must undergo professional training in Lithuania and obtain a corresponding certificate. Regitra receives data on completed training automatically, so there is no need to provide training documents separately

4. How much does the DQC cost?

The cost of a DQC is 17.33€

5. How long does it take to produce a DQC card?

The driver DQC is ready for delivery within 15 working days

6. Where can I check information about ordering a driver DQC?

On the Regitra website at www.eregitra.lt

7. Where can I collect my produced DQC?

- At a postal self-service terminal
- By courier delivery to the address indicated
- At a Regitra unit

8. Who can collect a produced DQC?

- The customer himself
- The person indicated by the customer by providing his/her identification document
- A person authorized by the customer, providing a power of attorney or a document corresponding to it
- It can also be obtained by another person by indicating the client's first and last name, application or order number and providing his/her identification document

9. How can I make an appointment for a visit?

- Online at www.eregitra.lt;
- By phone +370 700 55151 (for international calls +370 5 210 5164):
- Representatives of companies can register their employees' visits by e-mail at <u>vkk@regitra.lt</u> by filling in the appropriate application form. For more information visit www.regitra.lt.